

Serenity Club of St Augustine
Monthly Business Meeting Minutes
November 19, 2023

- I. **Roll Call:** President Rick Hamm, Treasurer Dorothy Pelosi, Activities Director Nicholas Wilson, Secretary Marc Trollinger, Trustee Larry Geis, Trustee Lawrence Wathen, Trustee Tom Prescott, four voting members and one non-voting non-member

The presence of a quorum is announced

- II. **Open Floor:** A voting member brought to the Board's attention the original artist of the artwork used for the Serenity Club shirts. It was decided that if the artist had an issue with the Serenity Club continuing to use the images created, they could reach out and the Serenity Club would cease using the artwork.
- III. Reports of Officers and Committees
 - a. **President's Report** President Rick Hamm had nothing to report.
 - b. **Vice President's Report:** Vice President Val Zukowski reported to President Rick Hamm that there were no new members in the month of November. President Rick Hamm report the news to the Board on Vice President Val Zukowski's behalf.
 - c. **Treasurer's Report:** Total revenue in checking and money market accounts is \$77,465.76. That is \$906.74 over this time last year. There was an income of \$30,493.73 and an expense of \$29,797.31 through the month of October. Secretary Pelosi sent out the application for a sales tax exemption, and the exemption was received. St John's County Non Ad Valorem tax for Fire Assessment Fee of \$277.76 was paid. The premium for the Serenity Club's commercial liability policy will be due in early December, and the Serenity Club's insurance broker has the policy out for bid to various companies. Secretary Pelosi would like to get a budget for the upcoming year which would include cost of supplies to clean the building and cost of hosting functions for the Serenity Club.
 - d. **Activities Director's Report:** Activities Director Nicholas Wilson reported that side dishes for the Serenity Club Thanksgiving event were purchased from Murph's Homestyle Togo. Plates, cutlery, drinks, and two hams are were also purchased for the event.
 - e. **Secretary's Report:** The minutes for the last monthly business meeting were approved by the Board.

IV. Old Business: Prudent Reserve Policy, Secretary Policy and Conflict of Interest Policy were all voted on and approved by the Board.

V. New Business:

- a.** Activities Director Nicholas Wilson brought up the idea of creating a website for the Serenity Club. Activities Director Wilson reached out preliminarily to Old City Web Services to get an estimate on costs. Old City Web Services proposed \$30.00 a month for hosting plus the cost for a Secure Sockets Layer which would make the cost \$455.00 a year. They would also offer billable hours for initial setup of the website. Member John Hudson expressed concerns about the low price for the setup for the website as well as concern about members of the Boards inability to run a website due to lack of training. Activities Director Wilson said that he has experience running a website for his personal business, and could help with setup and maintenance of the website. Trustee Tom Prescott brought forward the idea of appointing a web master if the Board decides to move forward on the idea of a website in the event a Board Member in charge of the upkeep of the website were to move away or no longer be on the Board. The idea was tabled and no vote was brought forward.
- b. Trustees Report:** Trustee Tom Prescott brought to the Boards attention that the Serenity Club having a debit card is in violation of the bylaws. The bylaws state that funds will be subject to withdrawal only by checks, so the Trustees advise that the Serenity Club cease using a debit card immediately until bylaws can be changed to reflect that authorization on a debit card. It was decided that until the bylaws could be changed to reflect either the use of a debit card, or the authorization of checks by other Board members as well as President Rick Hamm, Member John Hudson would buy supplies needed for the Serenity Club and be reimbursed via check in accordance with the bylaws.